



# Wendlebury Parish Council

Email: [clerk@wendleburyparishcouncil.gov.uk](mailto:clerk@wendleburyparishcouncil.gov.uk) or Telephone: 07831119533.



**To Members of the Council:** you are summoned to attend a Wendlebury Parish Council meeting on **Thursday 15 May 2025 in Wendlebury Village Hall at 7.00 pm.**

**Members of the Public:** you are invited to attend

*Sarah Kearney*

**Sarah Kearney, Parish Council Clerk**

## Agenda for the meeting of Wendlebury PARISH COUNCIL

To be held at Wendlebury Village Hall on Thursday, 15 May 2025 at 7.00 pm

1. **To Elect the Chairman for the year 2025/26**
2. **To receive Councillor Apologies for Absence (Clerk)**
3. **To Elect the Vice-Chairman for the year 2025/26**
4. **To Record Members' Declarations of Interest Regarding the Agenda Items (Clerk)**
5. **To Approve and Sign the Minutes of the Parish Council Meeting of 27 March 2024 (Clerk)**
6. **Public Participations** – to receive questions from members of the public relating to items on the agenda, by the Council's Code of Conduct and Standing Orders.
7. **To Receive a report from the District/County Councillors (Cllr Gemma Coton) and (Cllr Ian Corkin)**  
**District Council** – report from Cllr Coton  
**County Council** – report from Cllr Boucher-Giles
8. **Update on Progress from the Minutes** – The Clerk/Chairman will report on the progress of outstanding items which do not require a further decision.
9. **Governance – (Clerk)**
10. **Finance – update (Clerk)**
  - 10.1 **Financial Report** – to receive the report for information
  - 10.2 **Budget** – consider the 2025/26 budget and agree
  - 10.3 **Statement of Accounts** – to consider and approve the Statement of Accounts for the year ending 31<sup>st</sup> March 20205
  - 10.4 **Internal Audit** – to receive and review the report from the Internal Auditor
  - 10.5 **AGAR Signature Redaction** – to consider redaction of Signatures on the web version of the Annual Governance and Accountability Return to protect the signatories from specific and identifiable threats of identity theft and GDPR concerns.
  - 10.6 **External Audit** – to consider the 2024/25 AGAR for submission to the External Auditor
    - 10.6a **Annual Governance Statement** – to consider and agree on the accounting statement figures
    - 10.6b **Electors' Right** – to consider and approve the dates
    - 10.6c **Statement of Variance** – to consider the draft Statement of Variance
  - 10.7 **Annual Subscriptions and Regular Payments** – to consider and agree on the list OALC
  - 10.8 **Bank Signatories** – to review and agree on the bank signatories

**10.9 Invoice payments for May** – to consider invoices for payment, itemised and the payment schedule sheet

**10.10 Reconciliation of Accounts** – to consider and agree on bank reconciliation with the bank statements

## 11. To Receive a Report on Parish Matters

**11.1 Environment Agency** – update from Cllr Blake

**11.2 Allotments** – update from Clerk

**11.3 Flooding** – update from Cllr Blake

**11.4 Police Rural Forum** – No update as the next meeting not until May after Elections

## 12. Highways

**12.1 SE Relief Road** – update from Cllr Blake

**12.2 Speed Watch** – update from Cllr Ford

**13. Planning Applications** – to consider all recent applications received from Cherwell District Council detailed below and any other planning applications submitted between the circulation of this Agenda and the meeting:

**13.1 Tritax** – update

**13.1a Traffic Calming** – update from Cllr Blake

**Informal Consultation** - results

**13.1d Sewerage** – update from Cllr Blake

**13.1e Bus Service - Graylines** – update from Cllr Blake

### Planning Applications New: - to note

**11.2 25/00284/F** OS Parcel 3371, Adjoining, Wendlebury Parish Boundary, Chesterton  
**Proposal:** Full planning application for the erection of employment development within Class B8 and B2 of the Town and Country Planning Use Classes Order 1987, including ancillary Class E(g)(i) (offices), accessed from the existing A41 signalised access and Tritax Park estate road, associated site infrastructure including gatehouses, external service yards, sprinkler tanks and pump houses, vehicle parking (HGV, car, motorcycle and cycle); landscaping including permanent landscaped mounds, amenity open space, sustainable drainage details, foul pump house, energy centre (details of energy generation reserved for future approval), Multi Use Games Area (MUGA), site catering area, and external plant

**Response:**

### Planning Applications Pending: - to note

**11.3 25/00427/PIP** Land East of Bride House and 2 The Villas, Main Street, Wendlebury  
**Proposal:** Permission in Principle – Proposed residential development of 2-3 dwellings.

**Response:** **Objection with comments**

**11.2 25/00229/F** 1 St Giles Close, Wendlebury, Bicester, OX25 2PZ

**Proposal:** Proposed single-storey rear extension - Re-submission of 24/00847/F

**Response:** **No Objection**

### Planning Application Decisions: – to note

**12. Correspondence** – to note correspondence received not otherwise on the agenda were decisions are not required.

**Date of next meeting** – Thursday 31 July 2025 at 7.00 pm - Wendlebury Village Hall

**The meeting closed at:**

