

# Wendlebury Parish Council

**To Members of the Council:** You are hereby summoned to attend a Meeting of Wendlebury Parish Council to be held on **Thursday, 26<sup>th</sup> March 2026 at 7.00 pm, in Wendlebury Village Hall**, for the purpose of transacting the business itemised below.

**To Members of the Public:** You are welcome to attend. You may address the Council on any item on the agenda during the formal meeting under agenda Item “Public Participation”. Under the Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

*Brian Inglis*

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Clerk to Wendlebury Parish Council

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## Agenda for the meeting of WENDLEBURY PARISH COUNCIL

to be held at Wendlebury Village Hall on Thursday, 26<sup>th</sup> March 2026 at 7 pm

- 1. To receive Councillor Apologies for Absence**
- 2. To Record Members’ Declarations of Interest Regarding the Agenda Items**
- 3. To Approve and Sign the Minutes of the Parish Council Meeting of 29<sup>th</sup> January 2026**
- 4. Public Participation** – to receive questions from members of the public relating to items on the agenda, according to the Council’s Code of Conduct and Standing Orders.
- 5. To receive a report from the District/County Councillors**
  - 5.1 Cherwell District Council
  - 5.2 Oxfordshire County Council
- 6. Update on Progress from the Minutes** – The Clerk/Chairman will report on the progress of outstanding items from previous minutes which do not require any further decision.
- 7. Finance**
  - 7.1 Invoices and Payments – to consider invoices and payments and approve the payment schedule.
  - 7.2 Budget Monitoring – to consider and approve the budget monitoring report.
  - 7.3 Bank Reconciliation – to consider and approve bank reconciliation with the bank statements.
- 8. Governance**
  - 8.1 To approve the updated Asset Register for 2026
  - 8.2 To review and approve the Financial and Operational Risk Register for 2026.
  - 8.3 To review and adopt a new IT and Email Policy
  - 8.4 To consider the adoption of an Accounting Software Package for the Parish Council
- 9. Allotments**
  - 9.1 Update on planned maintenance work within the Allotments and agree on the next steps.

**10. Flood Grant Application** – update from Cllr Blake

**11. Highways**

- 11.1 Boxengasse Megaphonics 26 Traffic Plan – Update from Cllr Blake
- 11.2 Informal Traffic Monitoring Exercises – Update from Cllr Blake
- 11.3 Fix My Street Super User Activity – Update from Cllr Blake

**12. Community Speed Watch** – update from Cllr Ford

**13. Wendlebury Community Minibus** – update and decision on previous request for financial support.

**14. General Planning Matters** –

- 14.1 TRITAX Application (no 25/00284/F) - update from Cllr Blake
- 14.2 Bicester and Surrounding Villages Movement and Place (MAP) Plan – update from Clerk
- 14.3 Examination of the Cherwell Local Plan 2042 – update from Clerk

**15. Planning Applications** – to consider applications received from Cherwell District Council, detailed below and any other planning applications submitted between the circulation of this Agenda and the meeting:

**15.1 New Planning Applications:** - to agree Council’s response to the following

26/00579/F      Park Farm House, St Giles Close, Wendlebury OX25 2PW  
Proposal:      Proposed demolition of collapsed stone wall and rebuilding and extension to existing garage (re-submission of lapsed 14/00617/F)

**15.2 Planning Applications Pending:** - to note the following

25/01210/F      Elm Tree Farm, Main Street, Wendlebury OX25 2QA  
Proposal:      Erection of agricultural building for general agricultural storage, with agricultural workshop area  
Response:      No Comment

**15.3 Planning Application Decisions:** – to note the following

25/02763/LB      Park Farm Cottage, St Giles Close, Wendlebury OX25 2PZ. **PERMITTED**  
Proposal:      Removal of glazed roof. Form new tiled roof with 2no. rooflights and valley gutter. Form glazed gable.  
Response:      No Comment, delegated to Cherwell DC Conservation Officer.

25/03313/F      Park Farm Cottage, St Giles Close, Wendlebury OX25 2PZ. **PERMITTED**  
Proposal:      Removal of glazed roof and side windows, build up flank wall in stone and form new tiled roof.  
Response:      No Comment, noting the association with Appn 25/02763/LB

25/03304/F      15 Rectory Close, Wendlebury OX25 2PG. **PERMITTED**  
Proposal:      Single storey rear extension. Conversion of garage and porch extension with pitched roof.  
Response:      No Objection

**16. Annual Parish Meeting** – To agree on the date, time and venue of the 2026 Meeting

**17. Date of next meeting** – Thursday 28<sup>th</sup> May 2026 at 7.00 pm - Wendlebury Village Hall