

**Minutes of Wendlebury Parish Council Meeting
held in the Wendlebury Village Hall on Thursday, 23rd July 2026 at 7 pm.**

Councillors Present: Doug Blake (Chairman), David Ford and John Miller.

In Attendance: Brian Inglis (Parish Clerk and RFO), Cllr Timothy Faltermeyer (Cherwell DC)

Residents: 2 residents were present, plus 1 applicant for co-option.

1. To receive Councillor Apologies for Absence.

Apologies were received from Cllrs Adrian Redford and James Daulton.

2. To Record Members' Declarations of Interest Regarding the Agenda Items.

Nothing was declared.

3. To Approve and Sign the Minutes of the Parish Council Meeting of 28th May 2026.

Councillors approved the minutes as a true and accurate record of the meeting.

4. Public Participation

One member of the public asked about planning application number 26/00996/F. Cllr Blake noted that Councillors considered this application at the May meeting, and the Parish Council has submitted a note of objection plus additional comments. Comments submitted can be viewed on the Cherwell DC planning portal.

5. Vacancy on the Parish Council

The Clerk noted an application from James Welch, who was present and is eligible. The applicant was proposed and seconded, and on signing a Declaration of Acceptance of Office, Cllr Welch was duly elected to the Parish Council. The Clerk provided Cllr Welch with a Register of Interests form, to be returned and submitted to Cherwell DC.

6. To receive a report from the District/County Councillors

Cherwell District Council – Cllr Faltermeyer gave a verbal report to Councillors covering local and national planning matters and local government reorganisation, noting that the Cherwell DC Local Plan examination process has been further delayed following the appointment of a replacement inspector.

Oxfordshire County Council – No Councillor present and no report.

7. Update on Progress from the previous Minutes

Cllr Blake noted that following updates having been made to the mandates attached to the HSBC savings account, he is now the only serving Councillor as a signatory on the account, which has become dormant. It was noted that this is contrary to the PC Financial Regulations, which require two Councillors to be lodged as signatories on any PC bank account. After discussion, Councillors gave authority to Cllr Blake to proceed, limiting his permission to working with HSBC to unblock the account, thereby releasing funds in this account and to authorise the transfer of all funds to the Lloyds current account. Cllr Blake undertook to make this transaction as authorised, to provide a record of the transaction, followed by proof of closure of the HSBC savings account with a balance of zero.

Two members of the public left the meeting at this point. The meeting continued with no public presence.

8. Finance

8.1 Invoices and Payments for July – Councillors approved the July payment schedule.

8.2 Budget Monitoring – Councillors approved the report, showing detail until the end of July.

8.3 Reconciliation of Bank Accounts – Councillors approved the report, showing detail until the end of June.

9. Governance

9.1 Internal Auditor – Councillors approved the re-appointment of Lisa Wilkinson as Internal Auditor.

10. Allotments

The Clerk reported that he had carried out an inspection of the Wendlebury allotment garden with Cllr Blake and has issued two improvement notices, following which the tenants had taken steps to tidy their plots as requested.

11. Flood Grant Application

The shed has been ordered, with final arrangements for delivery and erection to be worked out. Once the shed is in place, the ancillary items can be ordered. (Action – Cllrs Blake and Miller to progress)

12. Traffic and Highways

Cllr Blake reported that he had attended a Teams meeting with OCC Officers and County Councillor Laura Gordon to discuss issues with Junction 9, plans to upgrade Junction 10, the proposed SE Relief Road, the damaged verges along Bicester Road, the Quiet Ways project and progress with planned traffic calming in Wendlebury. The Clerk had tuned into the meeting, which had been a positive experience. All discussion points to be followed up. Cllr Blake continues to report extreme highways issues on Fix My Street and reported on some repairs that have been carried out as a result.

13. Community Speed Watch –

Cllr Ford reported that Speed Watch sessions are taking place regularly and outlined some of the statistics from these sessions. Volunteers are making use of a free-standing traffic camera on loan from Weston on the Green PC.

14. Planning Applications – to consider all recent applications received from Cherwell District Council, detailed below, and any other planning applications submitted between the circulation of this Agenda and the meeting:

14.1 New Planning Applications: - to agree Council's response to the following application

25/00284/F Os Parcel 3371 Adjoining Wendlebury Parish Boundary, Chesterton. (TRITAX)

Proposal: Re-Consultation following the receipt of some amendments.

PC Response: Councillors voted to restate comments made in response to the original application, emphasising concerns on plans for foul water treatment.

14.2 Planning Applications Pending: - to note

25/01210/F Elm Tree Farm, Main Street, Wendlebury, OX25 2QA

PC Response: No Comment.

26/00996/F Land North of Stutchfield Close, Wendlebury

PC Response: Objection. Comments available to view on the Cherwell DC planning portal.

14.3 Planning Application Decisions:

26/00579/F Park Farm House, St Giles Close, Wendlebury OX25 2PW

PC Response: No Comment. Decision: **PERMITTED**

18. Date of next meeting – Thursday, 24th September 2026 at 7.00 pm - Wendlebury Village Hall

The meeting closed at 8:49 pm

Signed Date

The Parish Council meets every other month, usually on the 4th Thursday.
Meetings are held in Wendlebury Village Hall, starting at 7 pm. Residents are welcome to attend.

Meeting dates for the remainder of 2026 are as follows –
24th September - 26th November